

DATE: JUNE 8, 2017

TO: ALL INTERESTED PARTIES

/s/ **SUZANNE M. AMBROSE**

FROM: Suzanne M. Ambrose
Executive Officer

SUBJECT: NOTICE OF MODIFICATION TO TEXT OF PROPOSED REGULATIONS

Notice is hereby given that the State Personnel Board (Board) has made changes to the proposed text for the Limited Term and Limited Examination and Appointment Program (LEAP), sections 280, et seq., of Title 2, Chapter 1, of the Code of Regulations (CCR). The changes are in response to comments received during the amended 45-day public comment period, which was held February 9, 2017, through March 27, 2017, and at the public hearing held on March 30, 2017. The Board has also made nonsubstantive changes for consistency and clarity.

I.

CHANGES

PROPOSED SECTION 547.51 is amended to clarify that in addition to any other laws that may be applicable the LEAP examination and appointment process shall comply with applicable laws related to reasonable accommodation.

PROPOSED SECTION 547.53 is amended to clarify that readiness evaluations or written examinations shall be “in” a form designated by the California Department of Human Resources (the Department).

PROPOSED SECTION 547.55 is amended to make clear the application process for LEAP applicants.

PROPOSED SECTION 547.56 is amended to clarify that appeals related to LEAP are filed with the Board.

PROPOSED SECTION 547.57 is amended to clarify that the rule does not limit how early a LEAP candidate, who has not been selected for a full-time appointment, may retake the LEAP readiness evaluation, written examination, or start a new internship to

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ensure that he or she continues to be included on a new LEAP-referral list and not miss an employment opportunity because of the expiration of a LEAP-referral list.

PROPOSED SECTION 547.58 is amended to delete “or upon” and add that along with the duty statement the appointing power shall provide a selected candidate the evaluation standards.

PROPOSED SECTION 547.58.1 is amended to clarify the length of the job examination period for full-time, part-time, and intermittent time bases.

PROPOSED SECTION 547.58.7 is amended to clarify that a LEAP candidate appointed into civil service is not required to serve a probationary period.

PROPOSED SECTION 547.58.8 is amended to clarify that where a LEAP candidate is found not to have successfully completed the job examination period the appeal right is with the Board.

PROPOSED SECTION 547.58.9 is amended to clarify the appeal rights, requirements, and time periods of applicants for and candidates in LEAP.

II.

SUBMISSION OF WRITTEN COMMENTS

The Board will accept written comments between June 9, 2017, and June 23, 2017, regarding the proposed changes that are the topic of this 15-Day Notice. All written comments must be submitted and received by the Board **no later** than 5:00 p.m. on June 23, 2017. If you wish to provide written comments, please submit your comments via facsimile, email, or mail to the following:

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All written comments received no later than 5:00 p.m. on June 23, 2017, which pertain to the indicated changes will be reviewed and responded to by the Board as part of the compilation of the rulemaking file. Please limit your comments as specified herein.