CALIFORNIA STATE PERSONNEL BOARD
801 Capitol Mall • Sacramento, California 95814 • www.spb.ca.gov

ARNOLD SCHWARZENEGGER, Governor

September 12, 2008

ERRATA

Subject: SEPTEMBER 23, 2008 AGENDA – NOTICE OF REVISED ITEMS

PLEASE TAKE NOTE that the Agenda for the September 23, 2008 Board Meeting, scheduled at the State Personnel Board, 801 Capitol Mall, Sacramento, California, has been modified as follows:

The following Career Executive Assignment (CEA) Category Activity item has been amended.

(4) DIRECTOR, REGULATIONS AND POLICY MANAGEMENT
The California Department of Corrections and Rehabilitation proposes to allocate the above position to the CEA category. This position will provide advice and direction to the Secretary, Undersecretaries, and the Assistant Secretary on the development of a wide range of regulations and policies affecting the Department. This position will also establish policy, provide advice and direction to executive staff, and oversee implementation of the Department's new executive decision making process.

This item was incorrectly labeled as The California Department of Corrections and Rehabilitation Plata Medical Services.

The following Staff Agenda Item has been changed to a Non-Hearing Agenda Item.

A. BOARD ITEMS PRESENTED BY STATE PERSONNEL BOARD OR DEPARTMENT OF PERSONNEL ADMINISTRATION TO ESTABLISH, REVISE OR ABOLISH CLASSIFICATIONS, ALTERNATE RANGE CRITERIA, ETC.

(1) CAL FIRE TRANSFER OF ATWATER CITY FIRE DEPARTMENT EMPLOYEES
The Department of Forestry and Fire Protection (CAL FIRE) requests that the Atwater City Fire Department employees be transferred into State civil service.

Should you have any questions regarding this Notice, please contact staff in the Secretariat's Office at (916) 653-1028.

Secretariat's Office

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ARNOLD SCHWARZENEGGER, Governor

MEMORANDUM

DATE: September 23, 2008

TO: STATE PERSONNEL BOARD

FROM: CHILA SILVA-MARTIN, Consulting Services Division

SUBJECT: NON – HEARING AGENDA ITEMS FOR BOARD ACTION

A. BOARD ITEMS PRESENTED BY STATE PERSONNEL BOARD OR DEPARTMENT OF PERSONNEL ADMINISTRATION STAFF TO ESTABLISH, REVISE OR ABOLISH CLASSIFICATIONS, ALTERNATE RANGE CRITERIA, ETC.

(1) CAL FIRE TRANSFER OF ATWATER CITY FIRE DEPARTMENT EMPLOYEES

The Department of Forestry and Fire Protection (CAL FIRE) requests that the Atwater City Fire Department employees be transferred into State civil service.

B. ABOLISHMENT OF CLASSES THAT HAVE HAD NO INCUMBENTS FOR MORE THAN TWO YEARS. DEPARTMENTS THAT UTILIZE THE CLASS AS WELL AS THE APPROPRIATE UNION HAVE NO OBJECTION TO THE ABOLISHMENT OF THESE CLASSES.

NONE

Date: September 23, 2008

To: State Personnel Board

From: Chila Silva-Martin, Chief, Consulting Services Division
Denise Masuhara, Manager, CEA & Board Items Unit

Subject: Blanketing Atwater City Fire Department Employees into State Civil Service

PROPOSED ACTION:

The California Department of Forestry and Fire Protection (CAL FIRE) requests that fourteen (14) employees from the Atwater City Fire Department be transferred into State civil service.

Staff is in agreement with this proposal.

CONSULTED WITH:

Larry Menth, Chief, Labor and Human Resources, California Department of Forestry and Fire Protection

Tony Favro, Manager, Personnel Services, California Department of Forestry and Fire Protection

Windy Bouldin, Manager, Classification and Pay Unit, California Department of Forestry and Fire Protection

BACKGROUND:

1. CAL FIRE proposes to enter into a contractual agreement, entitled a Schedule A Agreement, with Atwater City Fire Department to provide fire protection services effective **October 1, 2008**. CAL FIRE will assume responsibility for command and control operations, personnel management, community preparedness services, fire prevention and fire protection planning, training and safety, and equipment and facility maintenance of the Atwater City Fire Department.

   A cooperative fire agreement sets forth the fire protection services to be furnished by the State, administered by CAL FIRE's Unit Chief, with reimbursement of costs made to the State by the local agency.

   The authorized positions will be within civil service; and the salaries, hours, fringe benefits, and working conditions are established in accordance with State civil service law and rules.

   To ensure continuity of operation and a minimum of disruption to ongoing functions, it is proposed to transfer the Atwater City Fire Department employees to equivalent State civil service classifications without examination effective **October 1, 2008**.

WHEREAS, effective **October 1, 2008**, CAL FIRE will assume the functions of the Atwater City Fire Department. Therefore be it

RESOLVED, that effective **October 1, 2008,** the civil service employees now employed by the Atwater City Fire Department shall be transferred to equivalent State classifications as determined by CAL FIRE as shown below without examination; and be it further

RESOLVED, that all persons holding Atwater City Fire Department positions for one year or more immediately preceding the effective date of such action shall continue to hold their positions as permanent civil service employees in the equivalent State classifications; and be it further

RESOLVED, that all persons holding Atwater City Fire Department positions for less than one year immediately preceding the effective date of such action shall continue to hold their positions subject to the probationary period established for the State classification to which assigned; and be it further

RESOLVED, that the Atwater City Fire Department has no employees currently on non-pay status; and be it further

RESOLVED, that any Atwater City Fire Department employee who is injured or becomes ill on the job prior to the effective date of **October 1, 2008**, shall not be transferred to the equivalent State classification until such time as the employee is medically released to full duty; and be it further

RESOLVED, that all persons who have previously held Atwater City Fire Department positions that are now to be under the California Department of Forestry and Fire Protection shall have all civil service rights that would have accrued if such former service had been under State civil service.

ATWATER CITY FIRE DEPARTMENT CLASSIFICATION	***CAL FIRE STATE CLASSIFICATION***
Fire Chief	Battalion Chief
Battalion Chief	Fire Captain
Fire Shift Captain	Fire Captain
Fire Engineer	Fire Apparatus Engineer

APPROVAL

SPB Staff Signature:

C. Silva-Martin

Title: Chief, Consulting Services Division

Effective Date: Oct. 1, 2008